

Factsheet for Partner Universities and Prospective Students 2026-2027

Institutional Details

Full name of University	Universidad de Alcalá / University of Alcalá
Acronym	UAH
ERASMUS+ code	E ALCAL-H01
Address of University	Plaza de San Diego, s/n 28801 Alcalá de Henares Madrid España - Spain
University's web address	www.uah.es/en
Web for incoming students	www.uah.es/en/internacional/movilidad-entrante-incoming-mobility/
Key facts	<p>Its more than 29,000 students, 1,627 teachers and researchers and 762 general staff members are engaged in more than 38 official Bachelor programs, and a wide range of postgraduate (Master and PhD) and continuing education courses. Moreover, Alcalá is among the 200 universities with the greatest capacity for attracting international students in relation to their size, and is the leader in Spain in this field, according to the QS Ranking.</p>
University Campuses	<p>Alcalá University, a World Heritage Site by UNESCO, is a four campus-based University:</p> <ul style="list-style-type: none"> • The Historical Campus is the Central University campus, teaching the majority of subjects within the Faculties of Arts, Economics, Social Sciences and Law. The School of Architecture and parts of the Faculty of Education are also based there. This Campus is also home to the Main Library, the Spanish Language International Centre (Alcalingua), and a range of other student services. • The Sci-Tech Campus, 2 km from the Central university campus, is the main campus of the Faculties of Science, Medicine, Pharmacy and Engineering. • The Campus in Guadalajara is our twin campus at Guadalajara, city located 25 km east of Alcalá, housing the Faculty of Education and a range of other subjects within the Faculties of Arts, Economics and the School of Architecture. • The Campus in Torrejón de Ardoz is next to Alcalá de Henares on the way to Madrid. It has a train station nearby. You can study nursing and physiotherapy there. <p>For campus maps and means of transportation between them, please see our website: www.uah.es/en/vivir-la-uah/servicios/transporte/</p>

Main Contacts

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Incoming Mobility Officers	Erasmus+ KA131 mobility: Email: erasmus131.incoming@uah.es Phone: +34 918854169	Worldwide exchange excluding Erasmus+ Programs: Email: internac.incoming@uah.es Phone: +34 918856478
Outgoing Mobility Officers	Erasmus+ KA131 mobility: Email: erasmus131.outgoing@uah.es Phone: +34 918854088	Worldwide exchange excluding Erasmus+ Programs: Email: internac.outgoing@uah.es Phone: +34 918854695
KA171 Erasmus+ Program Officer	Erasmus KA171 mobility: Email: erasmus171@uah.es ; erasmus171.incoming@uah.es ; erasmus171.outgoing@uah.es Phone: +34 918855388	
Student Exchange Offices in Faculties	https://www.uah.es/export/sites/uah/es/internacional/.galleries/Galeria-de-desgargas-de-Internacional/Organigrama-Servicio-de-Relaciones-Internacionales-OFICINAS-PERIFERICAS.pdf	
Academic International Coordinators in Faculties	http://www.uah.es/export/sites/uah/es/internacional/.galleries/Galeria-de-desgargas-de-Internacional/coordinadores-programas-internacionales.pdf	

Academic information

Academic entry requirements	<p>To apply to studies on Erasmus+ http://www.uah.es/en/internacional/movilidad-entrante-incoming-mobility/admision-y-matricula/#erasmus-programme or Worldwide exchange http://www.uah.es/en/internacional/movilidad-entrante-incoming-mobility/admision-y-matricula/#exchange-students-except-for-the-erasmus-programme , students must be nominated in advance by their home university.</p> <p>Fee-paying self-funding http://www.uah.es/en/internacional/movilidad-entrante-incoming-mobility/admision-y-matricula/#visiting-students students must send their Application Form to internac.incoming@uah.es expressing their interest in enrolling at the University.</p> <p>For more information on entry requirements: http://www.uah.es/en/internacional/movilidad-entrante-incoming-mobility/admision-y-matricula/</p>
Language requirements	<p>Our standard entry requirement is B2 level in Spanish language, with the following exceptions:</p> <ul style="list-style-type: none"> The Faculty of Philosophy and Arts: Hispanic Studies require a C1 language level in Spanish.

	<ul style="list-style-type: none"> • The Faculty of Economics and the Faculty of Law do not allow enrollments only in English courses and require a Spanish language knowledge of B1 minimum. • The Faculty of Medicine and Health Sciences requires a B2 language level in Spanish not a B1+level. <p>Students will need to provide evidence of their Spanish level before their arrival. Students who hold a B1+ level could be accepted on the condition that they complete an intensive language course in Alcalingua prior to the beginning of the classes (https://alcalingua.com/es/cursos/erasmus-vivir-alcala-su-lengua-y-cultura), and always with the approval of the Faculty or School in which they are going to study.</p> <p>Please note that students wishing to enrol in courses taught in English are required to meet the level of English established for regular students at the University of Alcalá: a B2 level in English. Students who enrol ONLY in courses taught in English won't need to provide any Spanish language certificate.</p> <p>Please consider the specific exceptions at the applied Faculty or School.</p>
Academic calendar	<p>The Academic Year in Alcalá is divided into two semesters: First semester (Autumn semester) from September to January, and Second semester (Spring semester) from February to June. See details in this webpage: http://www.uah.es/es/calendario-academico/#calendario-academico</p> <p>Even though we do not offer an obligatory welcome week, prior arrival is a useful time for students to settle in, arrange the accommodation, meet their coordinators and finish their course selection.</p>
Academic Load	<p>Most of our courses have 6 or 9 credits, although there are exceptions. Students are expected to take the normal academic load of 30 ECTS credits per semester.</p> <p>1 Alcalá credit = 1 ECTS</p> <p>Students are not permitted to take more than 30 credits per semester and can't normally take much less credits (a certain flexibility is allowed).</p>
Examinations and assessments	<p>When selecting courses, students must pay attention to the method of assessment. Most of the courses are assessed continuously throughout the semester in which the course is offered. Students must be aware that attendance to the lectures and laboratories is a relevant part of the assessment, and it is thus an important factor to think about when choosing modules.</p> <p>Students enrolled in any course are normally entitled to an ordinary assessment and a resit. The ordinary assessment normally includes a final exam in January for the first semester courses, a final exam in May for the second semester courses, and then a general resit in June. Note please that most final resits in June are assessed only by examinations. Some of these resit exams can be done from home university via email (only in some Faculties, students must consult to their Faculty or School International Coordinator or ORI).</p>
Looking for courses	<p>The course catalogue is usually updated at the end of June for the upcoming year. Students may have to submit their application based on the previous year's catalogue and it may not be possible to guarantee that all the modules shown for the previous year will be running in their current year of study.</p> <p>You will find a list of the courses available here: www.uah.es/en/estudios/estudios-oficiales/. In this website:</p> <ol style="list-style-type: none"> 1. Select the level of your programme (Undergraduate, Master or Doctorate). 2. Select the general study area (Arts, Health, Technological, Social, Sciences). 3. Select the desired programme. 4. Click on "Academic Information - Subjects, timetables and examinations - Subjects".

	<p>Students should ensure that the majority of their selected subjects are in the agreed subject area of the existing bilateral agreement between UAH and home university, and that for any of those selected courses they must meet their language requirements. If students need additional information about any particular course, including special language requirements and methods of assessment, they should check carefully the syllabus of each course on the web and/or send their enquiries to the Student Exchange Office (ORI) of the Faculty or School where the course is offered.</p> <p>Note: A study or subject may be unscheduled due to force majeure. This obliges the student to choose other subjects of a different study. Likewise, the student must modify his/her learning agreement.</p>
Online Courses Timetable	<p>The courses timetable is usually updated at the end of June for the upcoming academic year. Students are encouraged to select their courses avoiding as much as possible overlapping situations within their schedule as this may affect their method of assessment. Online courses timetables may be found here: www.uah.es/en/estudios/estudios-oficiales/ Follow the 4 steps shown above, but finally click on "Timetables".</p>
International Programs	<p>The UAH offers Bachelor programs taught exclusively in English. Please see details here: https://www.uah.es/en/internacional/movilidad-entrante-incoming-mobility/international-programs/</p>
Courses taught in English	<p>You can find the list of courses taught in English in Bachelor level here: https://www.uah.es/es/internacional/estudiar-en-uah/asignaturas-en-ingles/</p> <p>There are also several Master studies taught in English:</p> <ul style="list-style-type: none"> • Finance and Banking • International Business Administration (MBA) • American Studies • Teaching English as a foreign language
Courses with high demand	<p>Courses offered within the Faculties below have a high-demand, with many qualified students seeking entry to a limited number of places:</p> <ul style="list-style-type: none"> • Faculty of Philosophy and Arts • Faculty of Economics, Business and Tourism <p>Therefore, it is advisable that students should apply at the earliest opportunity. We will aim to place you in your chosen courses, but we can't guarantee it.</p>
Entry into Master level courses	<p>Places in Master courses are usually not available unless applicants are Master registered students at their home university and there is an agreement of double degree with the Universidad de Alcalá for such given Master degree.</p> <p>However, Master exchange students outside a double degree agreement might be eligible to enrol in Master level courses of their choice. To enrol in them, we require exchange students to get the acceptance of the Master Director in the UAH. Moreover, this possibility is limited to a total of 24 ECTS in an academic year.</p> <p>Similarly, undergraduate students in the last year of studies may choose these modules, being applicable to them the same restrictions and considerations.</p> <p>You will find a list of the Master degrees offered in Alcalá here www.uah.es/en/estudios/estudios-oficiales/masteres-universitarios/</p> <p>Please note that all Master level classes have strict prior study requirements and in some courses there are limited places available.</p>
Restrictions	<p>Exchange students should mainly choose their courses within the field of study stated in the bilateral exchange agreement signed between the home university and the UAH. Whether they are allowed or not to take courses in other fields, it depends on their academic background, special language requirements and course availability.</p>

	<p>Moreover, some courses are not available to exchange students. For more details and a catalogue of modules not open to visiting student where applicable, please contact the relevant Student Exchange Office (ORI).</p>
Tuition and other fees	<p>Erasmus+ exchange students are exempt from paying tuition fees at the UAH. Worldwide exchange students should consider the terms established in the bilateral exchange agreement applicable to them.</p> <p>Information concerning tuition fees for self-funded students within the EU (not Erasmus+ students), and those from outside the EU, shall be found here: www.uah.es/export/sites/uah/es/admision-y-ayudas/.galleries/Descargas-Matricula/precios-estudiantes-extranjeros.pdf</p> <p>There are no additional administration fees for students to pay upon arrival.</p>
Transcripts of Records	<p>An academic transcript will normally be issued by the end of the following February (for first semester students) and by the end of July (for second semester and full-year students). Marks from postgraduate courses will be available in October.</p> <p>This document will be sent to the student and the home university email address the student gave us when filling the application form. To do so, it must be requested by the student/home institution to the Faculty or School Student Exchange Office (ORI).</p>
Grading system	<p>The table below will make the interpretation of each grade awarded to students easier, and will facilitate the credit transfer by the sending institution.</p> <p>www.uah.es/export/sites/uah/es/internacional/.galleries/Galeria-de-desgargas-de-Internacional/cuadro-equivalencias-calificaciones.pdf</p>

Application procedures

Nomination	<p>Erasmus+ and Worldwide Exchange Students should be nominated by their respective home institutions. All nominations must be sent via an online form (we will provide partners with a different link for each nomination campaign) before the following deadlines:</p> <ul style="list-style-type: none"> • 30 April for students nominated for the Autumn Semester or Full Academic Year • 30 September for students nominated for the Spring Semester <p>Each nomination must contain the full name, gender, date of birth and email address of the nominated students. It should also include reference to the ISCED relevant code for the nomination, the cycle in which the mobility shall take place (Bachelor, Master, Doctorate), and the period of the stay.</p> <p>Late nominations will not be considered.</p> <p>Contact erasmus131.incoming@uah.es if you require more details of our Erasmus+ KA131 mobility nomination procedures. erasmus171.incoming@uah.es for Erasmus+ KA 171 mobility or contact internac.incoming@uah.es in case of Worldwide Exchange.</p>
Application process	<p>Once we receive and process the nominations, we send the student an email with the instructions to apply to the University of Alcalá.</p> <p>Applicants are expected to:</p> <ul style="list-style-type: none"> • Fill the Exchange Student Form. • Fill the Online Learning Agreement (OLA), including making provisional module choices. • Send us the information page of the Passport/ID the student will use to travel to Alcalá. • Send us one passport-type photo. • Send us a Spanish language proficiency certificate (if applicable). • Send us a health insurance card or insurance policy as described below in this document.

	<p>For applicants who meet our basic criteria, we aim to send an acceptance letter ASAP after receiving the student's correct and complete supporting documents. Module choices are forwarded onto Faculties or Schools for consideration.</p> <p>If students are not accepted for all their chosen courses, they will be given the opportunity to select new modules when they receive our approval of the application.</p> <p>Module changes may not always be possible after the student has received their application approval, and so choices should be made very carefully when applying.</p>
Application deadlines	<p>It is important that students apply before the deadline, as we cannot accept late applications. Applications must be submitted in the following periods:</p> <ul style="list-style-type: none"> • 1 May to 31 May for students starting in September. • 1 October to 31 October for students starting in January. <p>Late applications will not be considered.</p>
Registration process	<p>Students are expected to register online upon arrival to the UAH. Students will be sent registration instructions when the registration period starts.</p> <p>Please note that students' study plans (selected courses) may experience some changes upon their arrival.</p>
Making changes in the course list	<p>If students want to make changes to their course list after they have registered, they should contact their Faculty or School Student Exchange Office (ORI).</p> <p>Please note that the last opportunity to add or drop courses will be by the end of the 3rd teaching week and no changes will be allowed after that.</p>
Certificate of arrival and departure	<p>It is most likely that Erasmus and Worldwide exchange students need us to sign their certificates of arrival and departure or stay. They should bring them in and take them to the Faculty or School Student Exchange Office (ORI) for their signature. We can do this digitally via email, too.</p> <p>It is the responsibility of the student to return the signed documents to their home institution. Please note that the Erasmus grant relates to the study period at the UAH so the period of stay in these forms must match the dates of our academic calendar.</p>

In-session Spanish language assistance

Spanish Language Courses	<p>The Spanish Language International Centre at the University of Alcalá (Alcalingua) offers Spanish Language courses for exchange students that start in September and February. The programme that a student should follow depends on their current level of Spanish language. There is a Spanish language level test in September and in January for all students applying for these courses in Alcalingua. Students who don't attend these tests won't be accepted in the courses.</p> <p>For further information about the Spanish Language courses for exchange students, visit: http://www.alcalingua.com/es/cursos</p> <p>All language tuition takes place at the Language centre Alcalingua (www.alcalingua.com/en) which has modern language laboratories and excellent fully equipped classrooms.</p>
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Accommodation

Accommodation in Alcalá	<p>The International Exchange Office does not deal directly with housing arrangements. At Alcalá, our new students live either in residences or in private rented accommodation (very often in flats shared with other students).</p>
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Please, search the range of university accommodation available on the accommodation websites: <https://www.uah.es/en/vivir-la-uah/servicios/alojamiento/>

Visa requirements

Visa and Residence Permits

- Students from countries outside the EU or the European Economic Area wishing to pursue or extend their studies or undertake unpaid research or training at the University of Alcalá must have the appropriate student visa to enter Spain. A guide to the procedures for obtaining **Student Visas** may be found here: https://www.uah.es/export/sites/uah/es/internacional/.galleries/Galeria-de-desgargas-de-Internacional/visado_estudios.pdf
- Any student willing to stay in Alcalá University for longer than three months will need to obtain a Residence Permit, applying for it during the first 3 months in UAH. A guide to the procedures for obtaining this **Residence Permit** may be found here: https://www.uah.es/export/sites/uah/es/internacional/.galleries/Galeria-de-desgargas-de-Internacional/permiso_estancia.pdf
- In exceptional cases students will need to obtain an official **NIE (Foreigner ID Number)**. A guide to the procedures for obtaining the NIE may be found here: <https://www.uah.es/es/internacional/normativa-jornadas-e-informacion-de-interes/documentacion-de-interes-general/solicitud-de-nie/>

Health and Accident insurance

Health Insurance

In order to be accepted as Erasmus+, Worldwide Exchange or self-funded students, individuals should comply with the existing regulations concerning health insurances. For more information on health and accident insurances, please visit: www.uah.es/en/internacional/movilidad-entrante-incoming-mobility/informacion-de-interes/seguro-medico/

Student Services

University Services available for exchange students

- **Student Card:** <http://tui.uah.es/>
- **CRAI-Main Library:** Newly refurbished and the largest library of all our university: <https://biblioteca.uah.es/conoce-la-biblioteca/la-biblioteca/bibliotecas/CRAI-Biblioteca-00002/>
- **Computing facilities:** The university has a number of open-access labs and there is an extensive network of wireless points throughout the university sites. For more detailed information: www.uah.es/es/vivir-la-uah/servicios/servicios-tic/
- **Student Counselling Service:** This service offers advice and guidance for students to deal with psychological and/or pedagogical difficulties: <https://www.uah.es/es/vivir-la-uah/servicios/gabinete-psicopedagogico/>

University Leisure Activities

- **The Centre for Sport:** For sport and exercise facilities, see: <https://deportes.uah.es/>
- **Cultural activities at Alcalá:** an update agenda may be found in: <https://cultura.uah.es/es/>
- **Alcalá Buddies and Tandem Programme:** Exchange students can have a buddy to help them to adjust to life here at Alcalá, and can share their language with Spanish language practicing with local students: <https://esnua.org/sections/request-a-buddy>